

MUSIC DIRECTOR LA MESA PRESBYTERIAN CHURCH

Position Description

This is a part time position that is responsible for the overall music program of the church, initiating programs, arranging for rehearsals, special music, etc. The music director also provides or arranges for piano or organ accompaniment for the songs sung. He or she works closely and cooperatively with the pastor in planning music appropriate to the church's liturgy and to the service. The Music Director is responsible to the Session through the Worship, Music, and Sacraments Committee, and is appointed by the Session on the recommendation of that committee. The Music Director has supervisory responsibility for the entire music program of the church, including music in worship and for special music events.

Position Requirements

- Experience with and understanding of innovative liturgical worship.
- High degree of competence in organ, piano and choral music.
- Ability to sight read and accompany.
- Willingness to rehearse sufficiently to maintain a high quality of music.
- Sensitivity and the ability to interact with a variety of people.
- Ability to take direction and work as a team member.

Job Responsibilities

1. Plans the music and accompanies the choir on organ or piano, as appropriate for Sunday morning worship services, in coordination with the Pastor. Arranges for choir or other rehearsals, solos, special music, etc.
2. Conducts the Chancel Choir in rehearsals and during all worship services in which the choir participates or assigns this duty in his/her absence. In addition to Sunday services, choral and instrumental music may be required at special services such as Thanksgiving, Maundy Thursday, and Christmas Eve.
3. Coordinates the selection and ordering of ensemble music for all worship services in relation to the lectionary or to themes set forth in consultation with the Pastor(s) or Worship Committee. Makes hymn recommendations to the Pastor(s).
4. Will arrange for substitute musician(s) when on vacation.
5. Meets regularly with the Pastor(s) to address worship planning and other staff concerns.
6. Establishes policies within assigned responsibilities. Meets monthly with Worship, Music, and Sacraments Committee for worship planning and with (currently twice annual) Liturgy Planning Group. Consults with the Worship Committee to include the development of the music budget, oversight of expenditures, and maintenance of appropriate copyright requirements.
7. Supervises soloists and other instrumentalists in coordinating the musical support of worship.

8. Oversees the maintenance of all church-owned musical instruments within the parameters of the budget. Grants permission and is responsible for or delegates responsibility for any out-of-church use of such instruments.
9. Shall work an average of 20 to 25 hours per week with a total of 20 paid personal absence days and 5 professional development days annually. PTO may be used as sick leave in accordance with the New Mexico state Healthy Workplaces Act. PTO used as vacation is preferably to be taken during the summer.

Position Information

Job Title: Music Director

Reports to: Chair of Worship Committee

Time Type: Part Time, 20 hours per week, not to exceed 25 hours per week

Salary: \$30,000 annually, commensurate with experience

Contact Information

Organization: La Mesa Presbyterian Church

Contact Name: Personnel Committee at personnel@lamesapres.org

Application Form available at: <http://www.lamesapresabq.org>

Address: 7401 Copper Ave NE
Albuquerque, NM, 87108-2068

Organization Website: <http://www.lamesapresabq.org>.